

**PADNELL INFANT SCHOOL**  
**BOARD OF GOVERNORS**



**EDUCATION OF CHILDREN LOOKED AFTER**  
**AND YOUNG PEOPLE POLICY**

<b>Name of Unit/Premises/Centre/School</b>	Padnell Infant School
<b>Date of Policy Review</b>	May 2025
<b>Date of Next Review</b>	May 2026
<b>Name of Headteacher</b>	Mrs Mandy Grayson

## Administration Record

Issue	Modification	Approved
1	For FGB Approval	July 2020
2	For FGB Approval	May 2022
3	For FGB Approval	May 2023
4	For FGB Approval	May 2024
5	For FGB Approval	May 2025

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## 1 Introduction

- 1.1.1 Padnell Infant School believes that in partnership with Local Authorities as Corporate Parents, we have a special duty to safeguard and promote the education of Children Looked After ( CLA)

## 2 Aims

- 2.1.1 To provide a safe and secure environment, where education is valued and there is a belief in the abilities and potential of all children.
- 2.1.2 To support our Children Looked After and give them access to every opportunity to achieve to their potential and enjoy learning.
- 2.1.3 To fulfil our schools' role as corporate parents to promote and support the education of our Children Looked After, by asking the question, 'Would this be good enough for my child?'

## 3 In Pursuit Of This Policy We Will

- a. Nominate a Designated teacher for Children Looked After who will act as their advocate and co-ordinate support for them. (Sarah Porter)
- b. Nominate a school governor to ensure that the needs of Children Looked After in the school are taken into account at a school management level and to support the Designated Teacher. (Kate Mew)
- c. Support the Designated Teacher in carrying out their role by making time available and ensuring that they attend training on Children Looked After
- 3.1.2 The Designated Teacher will:
- a. Maintain an up to date record of all Children Looked After who are on the school roll. This will include:
- i) *Status i.e. care order or accommodated;*
  - ii) *Type of Placement i.e. Foster, respite, residential;*
  - iii) *Name of Social Worker, area office, telephone number;*
  - iv) *Daily contact and numbers e.g. name of parent or carer or key worker in children's home;*
  - v) *SEND Code of Practice;*
  - vi) *Child Protection information when appropriate;*

*vii) Baseline information and all test results;*

*viii) Attendance figures;*

*ix) Exclusions.*

- b. Ensure that there is a Personal Education Plan for each child/young person to include appropriate targets and above information. This must be compatible with the child's/young person's Care Plan and where applicable include any other school plan, e.g. Education, Health Care Plan, Education Support Plan and associated plans, Transition Plan, Pastoral Support Programme.
- c. Ensure that someone attends Children's Services Reviews on each child/young person and/or always prepares a written report which promotes the continuity and stability of their education.
- d. Liaise with the Virtual School for Children Looked After on a regular basis with regard to the performance, attendance and attainment of Children Looked After.
- e. Ensure that if/when the child transfers school all relevant information is forwarded to the receiving school as a matter of priority.
- f. Ensure that systems are in place to identify and prioritise when Children Looked After are underachieving and have early interventions to improve this in line with existing school policy.
- g. Ensure that systems are in place to keep staff up to date and informed about Children Looked After where and when appropriate.
- h. Ensure that Children Looked After, along with all children are listened to and have extensive opportunities for support from our pastoral team.
- i. Ensure that they keep the school up to date with current legislation and its implication for the school in respect of Children Looked After.
- j. Report to the Governing body annually on the performance of the Children Looked After who are on the roll of the school.

### 3.1.3 All staff will:

- a. Support the local authority responsible for the child in its statutory duty to promote the educational achievement of Children Looked After
- b. Work in partnership with carers and agencies
- c. Support foster carers to value educational achievement and improve attendance
- d. Celebrate the achievements of Children Looked After

3.1.4 The governing body will :

- a. Ensure all governors are fully aware of the legal requirements and guidance for Children Looked After .
- b. Be aware of whether the school has Children Looked After and how many.
- c. Support the Head teacher, Designated Teacher and other staff in ensuring the needs of the Children Looked After are met.
- d. Link with the Designated Teacher through the Curriculum and Pupils Committee, receiving regular progress reports and providing feedback to the governing body.
- e. Review the effective implementation of this policy every two years.
- f. Nominate a Senior Leader as Designated Teacher for Children Looked After.

## **The Hampshire Mission Statement**

Vulnerable young people will enter adulthood not as vulnerable adults but as confident citizens with the tools, self confidence and resilience to lead worthwhile, and fulfilling lives.