



Child's Name: _____

PERMISSION FORM

This "blanket permission" covers several aspects of our curriculum and will help us to maintain your child's health and wellbeing as well as giving us permission to include them in every aspect of school life. We would be grateful if you could read the following information, sign and return the completed form. We will then add these to our Information system, Arbor. You will be able to view your consents at any time and contact us if you wish to make any changes during the year.

Parent Name: _____ Date: _____

ANIMAL HANDLING

At times there will be an opportunity for your child to help care for and handle animals, for example Chicks, Dogs, Chickens, Guinea Pigs.

I give permission for my child to handle and care for any animals in school or to participate in any activities involving animals. I understand that on occasion, this may result in my child being scratched/nipped.

Yes No

CALPOL

Schools are able to administer the occasional dose of paracetamol (Sugar Free, Infant Calpol), under limited circumstances. If you give permission and we feel your child would benefit from having a dose of Calpol, we will:

1. Telephone the first contact and ask you to confirm you are happy for us to administer Calpol
2. If this was before 1pm, we would ask you to email to confirm your child had not already had any other paracetamol based medication (as there needs to be a minimum of 4 hours in between doses)
3. Records are kept in school of all medication administered and we will adhere to the direction on the bottle which tells us the correct dose to give

I give permission for my child to have Calpol

Yes No

EXTERNAL PHOTOGRAPHER

Every school year we arrange for a professional photographer to take individual photographs of the children in September, and a class photograph in May.

We need your consent to include your child in these photo sessions, either individually or as part of a class or year group.

I give permission for my child to have their individual photograph taken by an external photographer and for school to provide the photographer with my child's name.

Yes No

I give permission for my child to appear in a group photograph (e.g. class, year, team), taken by an external photographer and for school to provide the photographer with my child's name.

Yes No

FOOD TECHNOLOGY

As part of our curriculum, we provide the children with opportunities to taste/cook food or drink as part of a particular topic.

I give permission for my child to take part in the cooking and tasting of food/drink.

Yes No

FRUIT/VEGETABLES

As part of a government initiative, children have access to a daily piece of fruit or vegetables. Also, occasionally we have fruit tasting sessions as part of a class topic.

I give permission for my child to eat fruit/vegetables when offered.

Yes No

LEARNING PLATFORMS AND EXTERNAL SUPPORT AGENCIES

We use a variety of learning platforms and support services both internally and externally to support your child's learning and educational experiences at Padnell Infant School (e.g. Numbots, Purple Mash, SchoolGrid etc.). Data is therefore uploaded on these external systems in order for your child and/or school staff to access it.

All of the external agencies that we use for these purposes are compliant with the General Data Protection Regulations (GDPR).

If you require details of the agencies we use, please do not hesitate to contact the School Office who can provide this information.

I am willing for my child's data to be uploaded on these external systems.

Yes No

LOCAL TRIPS

On occasion, as part of their education, the children are taken for short trips out of school into the local community, e.g. to the shops, the church, or park. These trips are always well supervised.

N.B. For longer outings (coach trips etc.), specific permission is always requested at the time. This will come in the way of a separate letter.

I am willing for my child to take part in local trips.

Yes No

MARKETING EMAILS

We are sometimes asked by external organisations to email information regarding extra-curricular clubs, community events or charity fundraising.

I am willing to receive these emails. Note: even if you do not sign, you will still receive school communications via email.

Yes No

PARENT USE OF VIDEO RECORDINGS AND PHOTOGRAPHS RECORDED AT A SCHOOL EVENT

(I.e. Assemblies, school plays, sports day etc.).

I agree that any video recordings and/or photographs taken will be for home use only and I will not post to the Internet, i.e. YouTube, Facebook or any other social media etc.

Yes No

PG FILMS

From time to time, as a team, we may feel it beneficial for your child to view part or all of a U or PG rated film in support of their learning.

I give permission for teaching staff to make an assessment to the suitability of a clip.

Yes No

IN SCHOOL

I give permission for my child's photograph and/or full name, to be used within school (e.g. on pegs, books and on any display boards located around the school etc.).

Yes No

PTA/PIPSA

Our PTA, PIPSA, host after school activities each term e.g. Easter Magic Shows, discos. They run these events independently and in doing so use lists of children's names to check who has requested to attend. We also share any allergy or medical information so that we can be fully inclusive in provision and prizes.

I give permission for my child's name and details to be passed to the PTA.

Yes No

Tapestry (Year R only)

In Year R, children will use Tapestry as an online learning journal and for home learning. This enables both children and staff to take photographs, videos and make written observations of the activities your child does at school. You will have access to this information (using secure login details), so you can celebrate this learning at home too. Parents/carers can also add their own photos and comments to the journal.

The system is hosted on a secure server and conforms to very high safety standards. Copies of the Privacy Policy can be found here: <https://tapestry.info/privacy-policy.html>

You will only have access to your child's journal and this cannot be seen by other parents. However, children in the class will sometimes be photographed with others as they work together. For this reason, we request your permission for your child to appear in photographs within other children's Learning Journals. Once the Learning Journal is set up, it is crucial that you do not share login details, photos or videos from your child's book on social media or through other online platforms.

The photographs/videos taken and uploaded to Tapestry by the school are the property of Padnell Infant School and you do not have permission to upload them onto any website on the internet. We ask that you protect the images of your own and other people's children by viewing and using them carefully. Any incidents where this confidentiality is broken will be dealt with very seriously and will result in your access to the system being withdrawn and potential prosecution.

We will use the email addresses you give on the pink "Essential Information" form to set up your access for Tapestry.

I/We give permission for:

- an online Learning Journal to be created and maintained for my/our child.
- staff at Padnell Infant School to take photographs and videos of my/our child to be used in their online Learning Journal.
- My/our child to appear in any group photos used in the Learning Journal. I/We understand that my/our child's image and name will be viewable by all parents/ carers of the pupils featured in that particular photo.
- I/We agree not to electronically share, by social media or other platforms, any part of my/our child's Learning Journal (including photographs and videos).
- I/We understand that my/our child's Learning Journal is to be used for my/our own personal use (meaning that information cannot be shared with others, or published in any way without the explicit written consent of the parents or carers of those children who may be included.)
- I/We agree to keep the login details safe and secure.

Yes No

Using images of Children – Multimedia Consent form

As part of our daily operations, we take photographs & videos of the children at our school and on trips. We may use these images in printed publications that we produce, as well as on our website or on project display boards at our school. We also make video, or occasionally webcam, recordings for school-to-school conferences, monitoring or other education use.

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

In addition, since online education opportunities have increased and virtual visits and meetings are now the norm, we use both 'Teams' and 'Zoom' to reach out to or invite in both yourselves, the children and sometimes members of the public such as local artists, the Mayor or local Vicar for example.

All of these activities are carried out with safeguarding in mind and it is helpful if all children can be included in the whole range of experiences we offer here at Padnell. However, in order to comply with data protection legislation, we need your permission before we can include them in these situations. Therefore, please answer questions 1 to 5 below.

The information you provide (address, contact numbers) will be securely stored and not be used for any other purpose than confirming your permission to use the material.

1. Are you happy for your child to appear in the media?	Yes/No
2. May we use your child's photograph in printed publications that we produce for promotional purposes or on external promotional boards?	Yes/No
3. May we record your child's image on video?	Yes/No
4. May your child be seen on webcam?	Yes/No
5. May we use your child's image on our website?	Yes/No

Conditions of use

1. This form is valid for five years from the date you sign it. The consent will automatically expire after this time.
2. We will not use any photographs or recordings after 2 years from the date your child leaves this school.

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3. We will not use the personal details or full names (which means first name **and** surname) of any child or adult in a photographic image on video, on our website or in any of our other printed publications without good reason. For example, we may include the full name of a pupil in a newsletter to parents if the pupil has won an award.
4. If we name a pupil in the text, we will not use a photograph of that child to accompany the article without good reason. (See point 3 above.)
5. We will not include personal email or postal addresses, or telephone on video, on our website or in other printed publications.
6. We may include pictures of pupils and teachers that have been drawn by the pupils.
7. We may use group or class photographs or footage with very general labels, such as "a science lesson" or "making Christmas decorations".
8. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.
9. Your consent can be withdrawn at any time in writing.

I have read and understood the conditions of use and give my consent for my child's image/s to be used as described above.

Thank you for completing this form. Please sign below to authorise the permissions you have given.

Signature: _____ Date: _____

Note: You are signing for both persons with Parental Responsibility as shown on your child's Birth Certificate, unless a court order is in place.