Kids Club Terms & Conditions

Ofsted Number: 115 965

There are **30** spaces available for each session and are on a first come, first served basis

- Bookings must be made online and paid for in advance on the Arbor Parent Portal/Parent App
- Bookings can be made up until 23:30pm the day before for Breakfast Club or
- 7.05am on the day for Kids Club.
- If you wish to amend or cancel your sessions, please email the office the day before the booked sessions.
- Sessions cannot be cancelled on the day
- You will still be charged if you have booked but your child doesn't attend
- You will be unable to reserve your space if payment hasn't been made*.
- Please drop off and collect your child at the Community Room door.
- Drop off is between 7.30 and 8.15am (no drop off after 8.15am)
- Collect by 5pm (In the event of parents running slightly late due to unforeseen circumstances, there is a 15 minute "grace" period. Any collections after this time (i.e. 5.15pm onwards), will incur a charge of £5.75 for every 15 minutes. This charge is to cover staff additional salaries when staying past 5pm.
- Breakfast and afternoon snack will be provided
- Prices are: Morning-£5.50, Afternoon-£7
- You can use the car park to drop off, and after 4.15pm to collect

*If you pay via childcare vouchers, you will need to have pre-paid this (and advised us of the date and amount), so we can credit your account. These payments can take up to a week after you have released the money for it to appear in the school accounts (longer for the initial set-up period).

Updated March 2025